

SWINDON HINDU TEMPLE TRUST

RISK ASSESSMENT



Statement of Intent

Swindon Hindu Temple Trust, hereinafter referred to as “Temple” recognises that it has a responsibility to undertake proper Risk Assessment to ensure the safety and well-being of everyone involved at the Temple and in its activities.

Supervision and Behaviour

- The Temple is a public building. For group visits including school visits, adult group leaders must remain with their group members or students at all times to supervise behaviour and take the lead in the event of an evacuation.
- You must have the correct adult-to-student ratio according to your schools guidelines. We recommend a ratio of 1:10.
- If the behaviour of anyone in your group adversely affects the safety or enjoyment of other visitors or staff, or causes damage to exhibits, this person may be asked to leave. Please brief your students about appropriate behaviour and have contingency measures in place in case anyone is asked to leave.
- The Temple is covered by CCTV cameras. Images are monitored and recorded to help ensure the safety of visitors and exhibits.

First Aid

- The Temple has designated volunteers to provide first-aid treatment. Please ask if you require assistance.
- The Office Room on the ground floor can be used as the first-aid room.
- The nearest accident and emergency department is at Great Western Hospital, Tel. 01793 604020.
- All first-aid incidents are recorded in writing.
- Changing facilities are available. Please contact us for further information.

Fire and Evacuation

- The Temple has well-rehearsed evacuation procedures to ensure that visitors can safely and quickly exit the premises.
- Lead your group out of the Temple quickly through the nearest fire exit. Please do not stop to take the register until you reach the assembly point. Fire exits are clearly signposted. There are no lifts.

- The main assembly point is in the front Car Park next to the outside main gate. At the assembly point, please take the register and report any missing persons to any Temple staff wearing high-visibility jackets or ask for a staff/volunteer.

Staff

- All Mandir staff/volunteers in direct contact with students have been checked.

Insurance Cover

- The Temple has public and product liability insurance. The insurance confirmation letter can be obtained by asking the staff/Trustees.

Health and Safety Practices

- The Temple has Health and Safety policy statements.
- The Temple is subject to an annual inspection to ensure that Health and Safety standards are maintained.
- Safety checks are regularly carried out in all areas of the Temple and any hazards identified are rectified.

Version 1.1

Updated on: 21/11/2021